

Dashboard - areas that you will access for editing your site's content.

Bigfish Dev Template

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New

SEO

Slideshow

Howdy, Pam Wyman

Dashboard

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Collapse menu

Dashboard

NOTE: each area has it's own Screen Options. If you don't see a box you need for editing, toggle to open and close.

At a Glance

6 Posts

9 Pages

WordPress 4.1 running Big Fish - Fusionfarm theme.

Activity

Recently Published

Dec 23rd, 2:12 pm

Third Post

Dec 23rd, 1:55 pm

Another News Item

Dec 22nd, 1:58 pm

Daily News

Aug 20th, 4:15 pm

Slideshow Text 03

Aug 20th, 4:12 pm

Slideshow Text 02

Fusionfarm

fusionfarm

Make some Noise

Strong and consistent messaging makes your brand go BOOM! We can make some noise for you.

We can transform your business' products and services into social media magnificence.

Not only is our SEO effective but we also make it understandable. How's that for magic?

Video is what really works online. Guess what, we've won dozens of awards for our video work.

You can be next

Contact us

Quick Draft

Title

What's on your mind?

Save Draft

WordPress News

WordPress 4.1 "Dinah" December 18, 2014

Version 4.1 of WordPress, named "Dinah" in honor of jazz singer Dinah Washington, is available for download or update in your WordPress dashboard. New features in WordPress 4.1 help you focus on your writing, and the new default theme lets you show it off in style. Introducing Twenty Fifteen Our newest default theme, Twenty Fifteen, is [...]

Matt: Designer's Creed

WPTavern: Herbert: A New WordPress Plugin Framework

WPTavern: Chris Lema's Session From PressNomics 3 on Managing Time and Energy

Popular Plugin: NextGEN Facebook - Advanced Social SEO for Facebook, Google+, Pinterest, Twitter & More (Install)

Thank you for creating with WordPress.

Version 4.1

Users - Add, edit, delete.

To edit a User’s info or change their password, hover and click on their name or edit.
To remove a User, hover over their name and click Delete.

WordPress

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Users

Add New

Two options for adding a new user.

All (10) | Administrator (9) | Editor (1)

Bulk Actions

Apply

Change role to...

Change

10 items

☐	Username	Name	E-mail	Role	Posts
☐	 andy.sulhoff		andy@fusionfarm.com	Administrator	0
☐	 chris.diamond		diamond@fusionfarm.com	Administrator	0
☐	 ethan.fry		ethan@fusionfarm.com	Administrator	0
☐	 greg.apel		grega@fusionfarm.com	Administrator	2
☐	 liz.kennedy		liz@fusionfarm.com	Administrator	0
☐	 margaret.singh		margarets@fusionfarm.com	Administrator	0
☐	 matt.thiessen	Matt Theissen	matt@fusionfarm.com	Administrator	0
☐	 pam.wyman	Pam Wyman	pam@fusionfarm.com	Administrator	4
☐	 rachel.kruse	Rachel Kruse	rachel@fusionfarm.com	Editor	0
☐	 regina.gilloon-meyer	Regina Gilloon-Meyer	regina@fusionfarm.com	Administrator	0
☐	Username	Name	E-mail	Role	Posts

Bulk Actions

Apply

10 items

Required: Username, E-mail, Password. Have these items ready prior to setting up a new user.

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Add New User

Create a brand new user and add them to this site.

Username (required)

E-mail (required)

First Name

Last Name

Website

Password (required)

Repeat Password (required)

Strength indicator

Hint: The password should be at least seven characters long. To make it stronger, use upper and lower case letters, numbers, and symbols like ! " ? \$ % ^ &).

Send Password?

☐ Send this password to the new user by email. Check this box on to receive an email with a link and login info.

Role

Subscriber

Subscriber

Contributor

Author

Editor

Administrator

Add New User

From the dropdown menu select the User’s Role.
Note: Administrator gives full access to the Wordpress Admin.

Subscriber – somebody who can only manage their profile.
Administrator – somebody who has access to all the administration features within a single site.
Editor – somebody who can publish and manage posts including the posts of other users.
Author – somebody who can publish and manage their own posts.
Contributor – somebody who can write and manage their own posts but cannot publish them.

Thank you for creating with WordPress.

Version 4.1

Media Library - Where images are stored upon upload for use on posts, pages and the slider.

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Media Library

Add New

All (18)

All dates

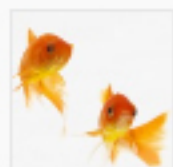
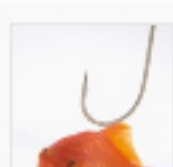
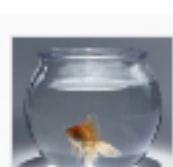
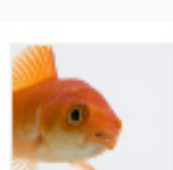
Filter

Search

Bulk Actions

Apply

18 items

	File	Author	Uploaded to		Date
☐	 TwinFish JPG	Pam Wyman	Gallery, 2015/01/12	0	2015/01/12
☐	 StraightHook JPG	Pam Wyman	Gallery, 2015/01/12	0	2015/01/12
☐	 SideHook JPG	Pam Wyman	Gallery, 2015/01/12	0	2015/01/12
☐	 MouseFish JPG	Pam Wyman	Gallery, 2015/01/12	0	2015/01/12
☐	 LoneFish JPG	Pam Wyman	Gallery, 2015/01/12	0	2015/01/12
☐	 FishWhaaat JPG	Pam Wyman	Gallery, 2015/01/12	0	2015/01/12

Media Library - Add new.

Drag and drop files from a folder or from the desktop on your computer, or click “Select Files” to navigate to the image you want to upload.

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Upload New Media

Help

This uploader tool is driven by Flash. Internet Explorer sometimes has issues with Flash. If you are using IE and are experiencing issues, select the “browser uploader” link below.

or

Select Files

You are using the multi-file uploader. Problems? Try the [browser uploader](#) instead.

Maximum upload file size: 40 MB.

NOTE: file sizes can not exceed 40MB in size.

If you get an error loading an image, check it's file size.

Media Library - Locating image URL and image size.

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View Attachment Page

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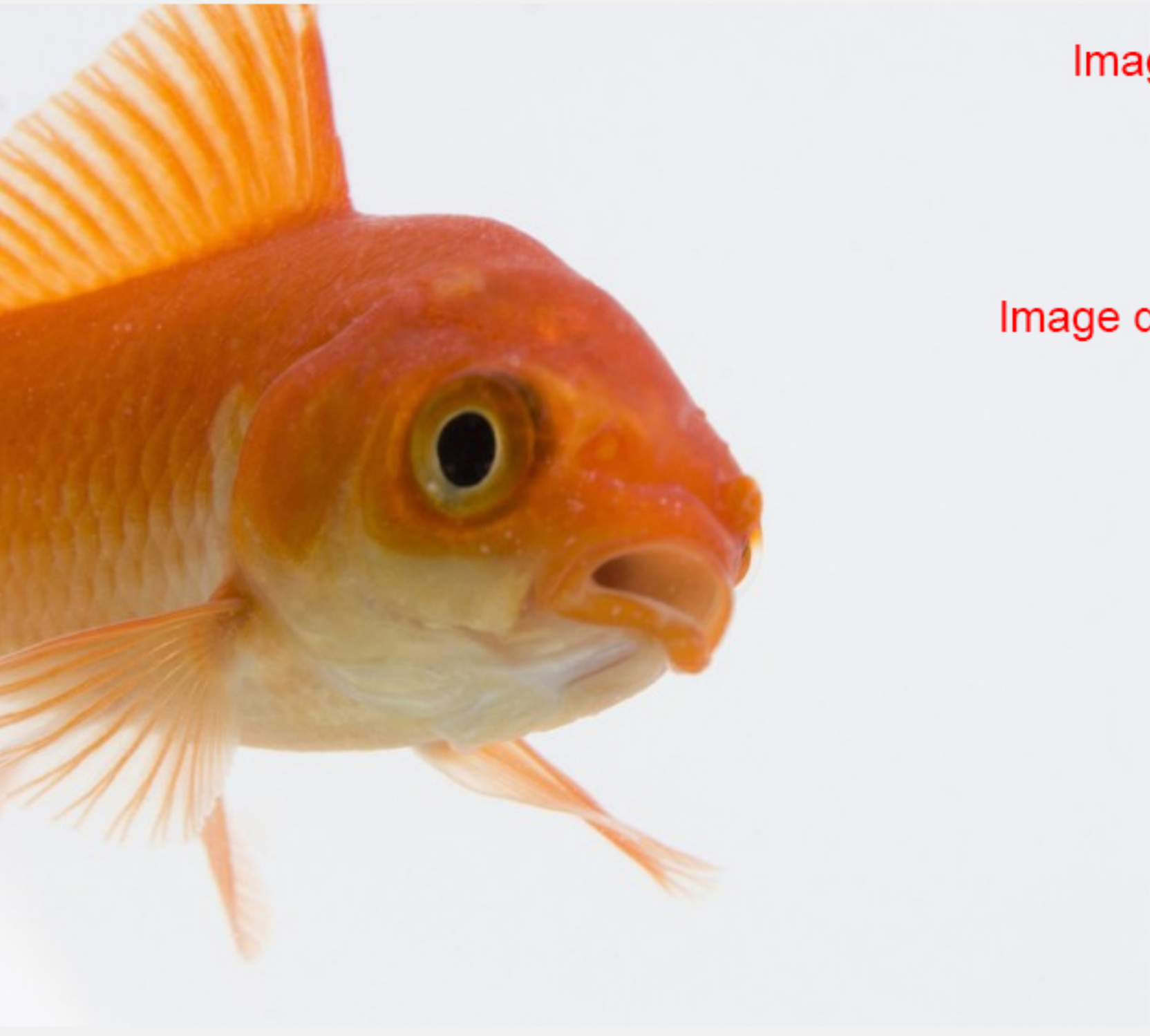
Collapse menu

Edit Media

Add New

FishWhaaat

Permalink: <http://bigfish.dev.fusionfarm.com/gallery/fishwhaaat/> Edit View Attachment Page Get Shortlink



Edit Image

Caption

Seriously, you need a website.

Alternative Text

Add Alt text here.

Description

b i link b-quote del ins img ul ol li code close tags

Save

Uploaded on: Jan 12, 2015 @ 8:32

File URL: <http://bigfish.dev.fusionfarm.com/wp->

File name: FishWhaaat.jpg

File type: JPG

File size: 400 kB

Dimensions: 1000 × 889

Delete Permanently Update

Image file URL.

Image dimensions.

In situations where the image is not available to the reader (perhaps because they have turned off images in their web browser, or are using a screen reader due to a visual impairment) the alternative text will be displayed in it's place.

Add a caption to each image.
(appears below image under the gallery display and above the image in the pop-up lightbox)

Edit Image - change size or orientation.

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Edit Media

Add New

FishWhaaat

Permalink: <http://bigfish.dev.fusionfarm.com/gallery/fishwhaaat/> Edit View Attachment Page Get Shortlink

< Rotate or Flip image

Scale Image

Original dimensions 1000 × 889

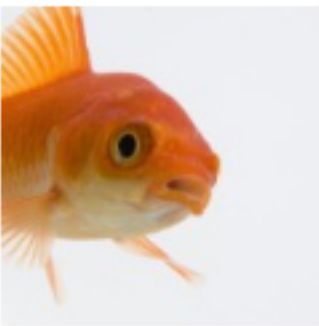
1000 × 889 Scale

Image Crop

Aspect ratio: :

Selection: ×

Thumbnail Settings



Current thumbnail

Apply changes to:

☒ All image sizes

☐ Thumbnail

☐ All sizes except thumbnail

Cancel Save

Save changes.

Caption

Seriously, you need a website.

Alternative Text

Description

b i link b-quote del ins img ul ol li code close tags

WordPress SEO by Yoast

Scale image proportionately. >

Crop image: hides any excess areas outside the Aspect ratio. >

Image file URL.

Update.

Thank you for creating with WordPress.

Version 4.1

Pages [Add New](#)

All (10) | Published (9) | Draft (1)

Bulk Actions [Apply](#) All dates [All SEO Scores](#) [Filter](#) 9 items

☐	Title	Author	Date	SEO	SEO Title	Meta Desc.	Focus KW
☐	Home	ethan.fry	2014/08/08 Published		Home - Bigfish Dev Template		
☐	Services	Pam Wyman	2015/01/08 Published		Services - Bigfish Dev Template		
☐	— Bigger Splash	Pam Wyman	2014/12/22 Published		Bigger Splash - Bigfish Dev Template		
☐	— Great Website	Pam Wyman	2014/12/22 Published		Great Website - Bigfish Dev Template		
☐	— Terms and Conditions	Pam Wyman	2015/01/08 Published		Terms and Conditions - Bigfish Dev Template		
☐	Full Width	Pam Wyman	2014/08/14 Published		Full Width - Bigfish Dev Template		
☐	Contact Page	Pam Wyman	2014/08/14 Published		Contact Page - Bigfish Dev Template		

These are sub pages to the parent page above.

Assign "Page Attributes" -

The screenshot displays the WordPress 'Add New Page' editor interface. Red annotations and arrows highlight several key features:

- Visual Tab:** An arrow points to the 'Visual' tab in the top right of the editor, with the text: "Add or edit copy via the 'Visual' tab."
- Kitchen Sink Icon:** An arrow points to the 'Kitchen Sink' icon (a square with a grid) in the top toolbar, with the text: "If you don't see all these tools click on the 'Kitchen Sink' icon."
- Paragraph Styles:** An arrow points to the 'Paragraph' dropdown menu in the top toolbar, with the text: "Set Heading and paragraph styles here."
- Editor Box:** A large red arrow points to the main content area, with the text: "Type your copy into this editor box."
- Add Media Button:** An arrow points to the 'Add Media' button in the top left of the editor, with the text: "Add an image to your content via the 'Add Media' button."
- Featured Image:** An arrow points to the 'Featured Image' widget in the right sidebar, with the text: "The big image that appears at the top of each internal web page is set via the 'Featured Image' widget."
- Publish Button:** An arrow points to the 'Publish' button in the right sidebar, with the text: "Update or Publish"

Other visible elements include the WordPress dashboard sidebar on the left, the top navigation bar with 'Screen Options' and 'Help' tabs, and the bottom status bar showing 'Thank you for creating with WordPress.' and 'Version 4.1'.

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 + New SEO Slideshow

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Search Posts

Bulk Actions

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All dates

Blog

All SEO Scores

Filter

3 items

☐	Title	Author	Categories	Tags		Date	SEO	SEO Title	Meta Desc.	Focus KW
☐	Third Post	greg.apel	Blog	—	0	2014/12/23 Published		Third Post - Bigfish Dev Template		
Note: the most recent post you create will appear at the top of the list here as well as in the first position on your blog page.										
☐	Another News Item	greg.apel	Blog	—	0	2014/12/23 Published		Another News Item - Bigfish Dev Template		
☐	Daily News	Pam Wyman	Blog	—	0	2014/12/22 Published		Daily News - Bigfish Dev Template		
☐	Title	Author	Categories	Tags		Date	SEO	SEO Title	Meta Desc.	Focus KW

Bulk Actions

Apply

3 items

Forms/Form Settings

W

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Form Settings

Field Settings

Form Preview

Form Settings Saved

Contact Form

From Email Settings

From Name

Bigfish Theme Contact Form

From Email Address

your_rep@fusionfarm.com

This field can display whatever email address you want it to. It doesn't have to be a valid address. It's what will show in the email "from" field.

Email Type

HTML

This is where you will find the details from each form submission.

Administrator Email Settings

Administrator Email Addresses

Add New

shawn@fusionfarm.com

The email you want the submissions to be delivered to.

Admin Subject

BigFish Contact Form submission

Admin Email Message

Add Media

Add Slideshow

Visual

Text

What fields you want to include in the email you receive. (can be found under "Field Settings" inside each field box)

Include a list of fields?

Attach CSV of submission?

User Email Settings

Subject for the user email

Thank you for contacting us!

Email message sent to the user

Add Media

Add Slideshow

Visual

Text

Thank you so much for contacting us. We will get back to you shortly.

Include a list of fields?

Basic Form Behavior Settings

Display Form Title

Require user to be logged in to view form?

Add form to this page

- None

This determines which page the form will show on. Using this option automatically puts the form at the bottom of the content area. To place it within the content, choose "none" from the dropdown menu, next copy the Shortcode from the "All Forms" list (see inset below) and paste it into the page's editor box where you want it to appear.

Submit via AJAX (without page reload)?

Success Page

- None

Clear successfully completed form?

Hide successfully completed form?

Success Message

Add Media

Add Slideshow

Visual

Text

Your form has been successfully submitted.

Limit Submissions

Limit Reached Message

Add Media

Add Slideshow

Visual

Text

Please enter a message that you would displayed when this form has reached it's submission limit and will not accept new submissions.

Save Form Settings

Form Title

Shortcode

Template Function

Date Updated

Contact Form

[ninja_forms_display_form id=1]

if(function_exists('ninj

March 17, 2014

Forms - Add or remove email fields.

Click on the field from the left column and it will appear in the right column.

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Field Settings

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Layout Elements

User Information

Payment Fields

Save Field Settings

Always Save after making changes.

Name

Textbox

Field ID: 1

★

Label

Name

Label Position

Above Element

Default Value

None

Input Mask

None

☐ Datepicker

☐ Is this an email address?

☐ Send a response email to this email address?

☐ Use this email address as the Reply-To address?

☐ Use this as the "From" and Reply-To email name for Administrative recipients of this form?

☐ This is the user's state

User Info Field Group

- None

If you want to limit the number of characters or words that your user can input, set the number and type of limit you want to enforce below.

If you leave the box empty, no limit will be used

Limit input to this number

of

Characters

Text to appear after character/word counter

Required

Yes

Custom CSS Classes

☐ Show Help Text

☐ Add Description

Calculation Settings

☐ Include in the auto-total? (If enabled)

Remove

Email

Email

Field ID: 2

★

Label

Email

Label Position

Above Element

Default Value

None

Input Mask

None

☐ Datepicker

☒ Is this an email address?

☒ Send a response email to this email address?

☐ Use this email address as the Reply-To address?

☐ Use this as the "From" and Reply-To email name for Administrative recipients of this form?

☐ This is the user's state

User Info Field Group

- None

If you want to limit the number of characters or words that your user can input, set the number and type of limit you want to enforce below.

If you leave the box empty, no limit will be used

Limit input to this number

of

Characters

Text to appear after character/word counter

Required

Yes

Custom CSS Classes

☐ Show Help Text

☐ Add Description

Calculation Settings

☐ Include in the auto-total? (If enabled)

Remove

Message

Textarea

Field ID: 3

★

Label

Message

Label Position

Above Element

Default Value

☐ Show Rich Text Editor

☐ Show Media Upload Button

☐ Disable Rich Text Editor on Mobile

If you want to limit the number of characters or words that your user can input, set the number and type of limit you want to enforce below.

If you leave the box empty, no limit will be used

Limit input to this number

of

Characters

Text to appear after character/word counter

Required

Yes

Custom CSS Classes

☐ Show Help Text

☐ Add Description

Calculation Settings

☐ Include in the auto-total? (If enabled)

Remove

What is thirteen minus 6?

Anti-Spam

Field ID: 4

★

Label Position

Left of Element

Spam Question

What is thirteen minus 6?

Spam Answer

7

Custom CSS Classes

☐ Show Help Text

☐ Add Description

Remove

Send

Submit

Field ID: 5

★

Label

Send

Custom CSS Classes

☐ Show Help Text

☐ Add Description

Remove

Each new field you create will appear at the bottom of the right column. Grab the bar then drag and drop it into the position you prefer.

Menus - Create a menu to display specific pages in a menu navigation.

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Edit your menu below, or [create a new menu.](#)

Pages

Most Recent

View All

Search

☐ Gallery

☐ Services

☐ Terms and Conditions

☐ Bigger Splash

☐ Great Website

☐ Blog

☐ Full Width

☐ Contact Page

Select All

Add to Menu

Links

Categories

Menu Name

main menu

Click "Save Menu" to retain any changes.

Save Menu

Menu Structure

Drag each item into the order you prefer. Click the arrow on the right of the item to reveal additional configuration options.

Home

Services

Great Website sub item

Bigger Splash sub item

Full Width

Contact Page

Blog

Gallery

NOTE: you can change the order in which each navigation item appears by grabbing this gray bar and dragging it up or down to a new position.

Menu Settings

Auto add pages

Theme locations

☐ Automatically add new top-level pages to this menu

☒ Primary Menu

☒ Main Navigation

☐ Another Navigation

Delete Menu

Save Menu

It will then appear to the right at the bottom of the list, AND show up in your site navigation bar.

Thank you for creating with WordPress.

Version 4.1